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| Master ID | NOC20-P02 | | | | | |
| Version | 3 | | | | | |
| Document Name | Delivering Single Sex Accommodation Breach Policy | | | | | |
| Author(s) of version 1 | Name | Rachel Mellor | | Job Title | Head of Profession, Nursing | |
| | Committee or Group (if applicable) | | | | | |
| Author(s) of amendments or updates | Version no. | 2 | Name | Rachel Mellor | Job Title | Head of Profession, Nursing |
| | Version no. | 3 | Name | Rachel Mellor | Job Title | Head of Profession, Nursing |
| | Version no. | | Name | | Job Title | |
| Overall Responsibility | Head of Profession, Nursing | | | | | |
| Equality Impact Assessment | Date of Stage 1 Assessment (essential) | 01/09/2010 | | Date of Stage 2 Assessment (if applicable) | | |
| Approved by | Version 2 – Integrated Governance Committee Version 3 – minor update only (to add in reporting breaches to the Information Department for external reporting requirements) | | | | | |
| Date Approved | Month/Year | January 2011 | | | | |
| Review Date | Month/Year | January 2014 | | | | |

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| Policy Statement | <p>The Nuffield Orthopaedic Centre NHS Trust is committed to providing high quality care to patients, carers and relatives at all times and provides a service which upholds their privacy and dignity at each stage of their care and treatment. The Nuffield Orthopaedic Centre NHS Trust is committed to eliminating mixed sex accommodation. Accommodation for inpatients is provided in:</p> <ul style="list-style-type: none"> • Single sex accommodation within mixed sex wards (i.e., bays which accommodate either men or women, not both, with designated single sex toilet and washing facilities preferably within or adjacent to the bay) • Single rooms with adjacent single sex toilet and washing facilities. <p>Exceptions to the provision of single sex accommodation will only apply in the following areas:</p> <ul style="list-style-type: none"> • Recovery/ HDU. • Day case areas where the patients are fully clothed. <p>In these areas, staff must make every effort to ensure that patient privacy is maintained with patients being transferred to single sex accommodation as soon as their clinical condition allows. Patients are made aware of these exceptions prior to admission in the patient information sent to them and can discuss specific requirements with the nursing staff caring for them. Transvestite/transgender patients will be cared for within single room facilities within the Trust inpatient accommodation.</p> |
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| Scope <i>(Who should read/use this document)</i> | The definition of breaches will apply to all clinical areas where patients are admitted. All staff working within these areas should be aware of this policy |
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| Definitions | Word, Phrase or Abbreviation | Definition |
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| | Breach | <p>The placement of a patient within a clinical setting following admission where one of the following apply:</p> <ul style="list-style-type: none"> • The patient is admitted to a bed space that is within a bay with members of the opposite sex. • The patient is admitted to a bed space that does not have access to single sex washing and toileting facilities. • Where no clinical justification exists or where a clinical justification applied is no longer appropriate. |

| Duties and Responsibilities | Title or Group/ Committee | Duties/Responsibilities |
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| | | <p><u>Process of Breach reporting.</u></p> <p>The breach must be reported when the decision to allocate the patient to a bed space that does not enable care within same sex accommodation is made. This will be considered a single breach. In addition to recording this, the number of patients affected by the breach should be recorded.</p> <p>In instances where a breach occurs:</p> <ul style="list-style-type: none"> • The reason for the breach should be discussed with the patient by the Ward Sister or a Modern Matron as soon as possible after the decision to breach has been made. • The reason for the breach should be documented in the patient's record. • Nursing staff should report the breach on the Datix system and inform the Information Department. • Nursing staff will provide extra personal nursing support to the patient, e.g., avoid giving personal care in the mixed bay where possible. • Every effort must be made to move patients to single sex accommodation as soon as a bed becomes available. |

| Training Requirements | Staff Group | Training requirement | Frequency |
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| | | There is no training associated with this policy | |

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| Staff support issues | All staff should be made aware of this policy and be able to discuss any issues arising with a Modern Matron or the General Manager responsible for their directorate. |
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| Process for Monitoring Compliance | Process for audit of compliance with this policy | Responsibility (job title) | Frequency | Group or Committee that will review audit |
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| | Reports of breaches will be monitored on the Datix system | Head of Profession, Nursing | Quarterly | Musculoskeletal and Enablement Directorate Boards quarterly |

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| References | <p>NHS South Central Addendum to Mixed-Sex Occurrence and Clinical Justification Framework Guidance, 2010</p> <p>Delivering Same-sex Accommodation Regional Monitoring Mixed-sex Occurrences Guidance, 2010</p> |
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| Other Key Sources of Information | |
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| Key Contact(s) | Title | Advice | Ext. | Bleep |
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| | Head of Profession, Nursing | On policy | Via Switch | |
| | General Managers | On Policy | Via Switch | |
| | Service Manager, Inpatients, MSK, Modern Matron | On policy | Via Switch | |
| | Infection Control Senior Nurse, Modern Matron | On policy | Via Switch | |